

RETURN THIS UPDATE FORM ONLY WHERE YOU NEED TO AMEND YOUR RECORD

BY POST: please return this form to:
Records & Subscription Services, National Union of Teachers,
Hamilton House, Mabledon Place, LONDON WC1H 9BD

BY TELEPHONE: Call the RSS local rate update line on
0845 300 1666 between 9.00 & 17.00 Monday to Friday
quoting your membership number:
or visit www.teachers.org.uk/update/

MEMBERSHIP
NUMBER:

TITLE: SURNAME: FORENAMES: DATE OF BIRTH:

CURRENT SCHOOL ADDRESS: CORRECTED OR NEW FULL SCHOOL ADDRESS:
POSTCODE:
SCHOOL MAIN SWITCHBOARD TEL. No.:

CURRENT HOME ADDRESS: CORRECTED OR NEW FULL HOME ADDRESS:
POSTCODE:
HOME TEL. No.:

Recorded below is any email address we have on record. In the event that it is described by the NUT as INVALID rather than HOME or WORK then the Union has had mail from that address returned. Please correct the address if inaccurate or supply a new one as appropriate. If not INVALID then please confirm and ensure your unwanted mail filters allow all mail from: teachers.org.uk

CURRENT EMAIL ADDRESS: E . G . A N - E X A M P L E _ T E A C H E R @ H O T M A I L . C O M

2006 MEMB. TYPE:
2005 MEMB. TYPE:
TICK ALL 3 OPTIONS WHEN CONFIRMING ANY CHANGE IN CONTRACT:
1. YOUR WORKING WEEK COMMITMENT EQUIVALENT:
 Up to 0.3 Above 0.3 to 0.6 Above 0.6 to full time
2. CONTRACTUAL EMPLOYMENT TERMS FOR YEAR:
 Permanent Fixed term Supply
3. ANTICIPATED DURATION OF EMPLOYMENT:
 3 Terms or above 2 Terms 1 Term

ARE YOU LEAVING THE PROFESSION OR TAKING MATERNITY LEAVE?
 I am retiring on ___ - ___ - 200__ and
 Please transfer to retired membership
 I am leaving the profession on ___ - ___ - 200__ and
 Please transfer to left profession membership
 I am taking maternity leave and wish to pay 50% of the appropriate subscription in the year 200__ subject to the minimum rate

CURRENT TEACHER TYPE:

ENTER NEW CODE TO UPDATE OR CORRECT TEACHER TYPE: [][]

CODE	TYPE DESCRIPTION	CODE	TYPE DESCRIPTION
13	ACTING DEPUTY HEAD TEACHER	32	HEAD OF YEAR
12	ACTING HEAD TEACHER	03	HEAD TEACHER
06	ADVISER	45	LEADERSHIP PAY SPINE
54	ADVISORY TEACHER	53	LECTURER
43	COMMUNITY LANGUAGE TEACHER	38	NURSERY TEACHER
05	DEPUTY HEAD TEACHER	57	SENIOR TEACHER
02	EDUCATION ADMINISTRATION	01	SOULBURY PAID
25	EMAG	07	SPECIAL IN ORDINARY SCHOOL
04	FOOD TECHNOLOGY TEACHER	10	SPECIAL NEEDS TEACHER
09	HEAD OF DEPARTMENT	00	TEACHER
99	OTHER - PLEASE SPECIFY:		

CURRENT SCHOOL BASED ACTIVITY:


ENTER NEW CODES TO UPDATE ACTIVITY: [][][][][][]

CODE	ACTIVITY DESCRIPTION	CODE	ACTIVITY DESCRIPTION
GOV	GOVERNOR	REP	NUT SCHOOL REPRESENTATIVE
PGO	PARENT GOVERNOR	LTR	REP ON EDUCATION COMMITTEE
TGO	TEACHER GOVERNOR	H&S	SCHOOL HEALTH & SAFETY REP

INDICATE SCHOOL WHERE OFFICE HELD IF NOT CURRENT PLACE OF WORK:

AMENDMENTS AUTHORIZED ISSUED AUGUST 2005

SIGNATURE: DATE:

 teacher support network

I want to find out more about **the teacher support network** and how I can support their services for teachers

PLEASE REVIEW THE DETAILS CONTAINED IN THE ABOVE UPDATE FORM
YOU CAN RING 0845 300 1666 MONDAY TO FRIDAY 9:00AM TO 5:00PM
OR LOG ON TO www.teachers.org.uk/update/ TO UPDATE YOUR RECORD

WHEN COMPLETING THE AMENDMENT FORM YOU CAN ASSIST THE UNION IN THE FOLLOWING WAYS:

- If not already quoted please add your forename(s) and date of birth as this assists in indexing membership records
- Where your home address is marked as invalid or your school address is described as unknown please confirm the current details
- Carefully review your current membership type and if necessary indicate any material change you expect over the next 12 months - e.g. Retirement or Maternity leave
- Additionally, note new teaching type code - This detail is retained in the record even following transfer to retired status
- If you hold office such as that of Teacher Governor please confirm the detailed code provided

• WHERE NO CHANGES ARE NEEDED PLEASE RETAIN THE FORM FOR FUTURE USE •



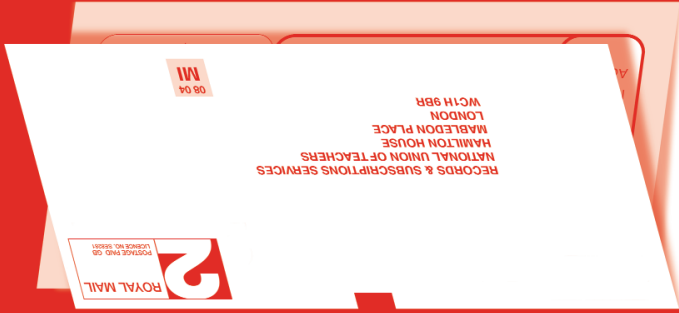
NATIONAL UNION OF TEACHERS
 RECORDS & SUBSCRIPTIONS SERVICES
 HAMILTON HOUSE
 MABLEDON PLACE
 LONDON
 WC1H 9BR

BUSINESS REPLY SERVICE
 Licence Number: 8281



**PLEASE DO NOT ALSO USE
 STICKY TAPE ON EDGES**

Fold on lines one and two then moisten the top edge of the amendment form and firmly close as above.



Folding Instructions

If your details are recorded accurately and are up to date your Union saves money.
 Use this form now to update your NUT record
 or
 Retain it for any Autumn term changes you may need to confirm later.

Your
 Current
 Normal
 Mailing
 Address:

If your mail is currently sent to your school address please update your home address overleaf.
 The Union prefers home based mailings as experience has proved that members are then less likely to overlook confirming any important changes in their membership needs.
 Simply complete the record update overleaf or ring our help-desk.

Your Personal Mailings

You can inform us of changes to your membership requirements on the RSS local call rate telephone lines.
Existing record updates:
 0845 300 1666
 or at
www.teachers.org.uk/update/
New Joiner Hotline:
 0845 300 1669
www.teachers.org.uk/join/
 Records and Subscription Services telephone lines are open 9.00am to 5.00pm Mon to Fri

**Your
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